



5th Peterborough Central Scout Council

Minutes of the Annual General Meeting

Thursday 27th June 2024

Venue: Beeches School, Beech Avenue, Peterborough

In Attendance:

Fozia Shah (Group Lead Volunteer)

Azra Ali (Trustee)

Marya Ali (Assistant Cub Leader)

Khalisah Ali (Assistant Cub Leader)

Nazhra Shahzad (Cub Section Assistant)

Shaheen Akhar (Beaver Leader)

Bismah Suttirat (Assistant Beaver Leader)

Shama Akhtar (Squirrels Leader)

Khadijah Zyss (Squirrels Section Assistant)

Plus 30 other members of the Scout Council.

Welcome

Fozia Shah welcomed everyone to the meeting, thanked Beeches for the use of their premises and advised everyone of fire exits.

Apologies

Fozia Shah advised that there had been two apologies: Sahdia Noreen (Treasurer) and Zara Nargis (Secretary)

Minutes of the previous AGM

Fozia Shah explained that unfortunately the minutes had not been written and therefore could not be approved.

Adopt Model Constitution

Fozia Shah proposed that in line with the recommendation from Scout Headquarters, The Group Trustee Board proposes we adopt the model constitution from chapter 5 of Policy, Organisation and Rules. A link to this chapter was sent to registered attendees prior to the Agm.

The constitution was adopted by a show of hands.

Note the groups financial year

Fozia Shah asked the Group Scout Council Members to note that our charity's financial year is 1st January to 31st December

Agree the number of members that can be appointed to the Group Trustee Board

Fozia Shah stated that following good practice from the Charity Governance code, POR states that trustee boards should have a minimum of 5, and no more than 12 Trustees in total. This includes ex officio and co-opted trustees. The outgoing trustee board recommends that 10 people (not including the Chair and Treasurer), are appointed.

This was approved by a show of hands.

Agree the Quorum

Fozia Shah advised that the outgoing trustee board recommends the quorum should be set at 25 people.

A show of hands approved this recommendation.

Annual Report and Accounts

Fozia Shah advised that those who had registered for the AGM would have received a copy of the accounts and asked if there were any questions. No questions. The accounts were adopted.

GSL report and looking forward

Fozia Shah explained that her report was sent to all those who registered and briefly summarized the contents – that all sections are doing well, Squirrels have been set up and going forward the group is looking at starting up Scouts. She took the opportunity to thank all the volunteers, explaining that a lot of work goes on behind the scenes and not just the hour that is spent with the children. Encouraged members to get in touch if they would like to volunteer.

Making appointments

Fozia Shah explained the open selection process where a form was widely circulated to parents and social media groups, where many people expressed their interest in joining. The Trustee board then agreed on potential trustees.

Appointment of Chair

Fozia Shah stated that the Trustee Boards recommendation to the Group Scout council is that Donna Westley should be appointed as Chair. This was approved by a show of hands.

Appointment of Treasurer

Fozia Shah stated that the Trustee Boards recommendation to the Group Scout council is that Rudite Vedzele should be appointed as Treasurer. This was approved by a show of hands.

Appointment of Trustees

Fozia Shah stated that the Trustee Boards recommendation to the Group Scout council is that following should be appointed as members of the Group Trustee Board.

Azra Ali

Furhaan Altaaf

Shezad Ahmed Yousaf

Shaheen Akhtar

Mohammed Usman Iqbal

Mamoona Riaz

Shama Akhtar

Sahdia Noreen

This was approved by a show of hands.

End of formal AGM

Fozia Shah thanked everyone for attending and Tim Burgess, District Secretary, also said a few words, including how 5th Peterborough (Central) is the fastest growing group in Peterborough.